

Professional Steps for Renting

1. Complete a Professional Tenancy Application Form (which can be requested via email or found under the useful documents tab on the website).
2. Complete your security deposit payment of £500 and admin fee of £25.

Please make payments into the following account details:

Bank: Halifax
Account Name: Thompsons Lettings
Sort Code: 11-18-11
Account Number: 16571689

3. Once the application form has been completed please email it to Lorraine@thompsonslettings.co.uk. You will also need to include a copy of your passport, 3 months bank statements and 3 wage slips.
4. Please note that Thompsons Lettings will contact your employer and previous landlord for references.
5. As soon all the above documentation and references have been received and are satisfied, your tenancy will be accepted, and a contract will be sent to you electronically for signing.
6. Your deposit will be held with The DPS (you can find out more information about the DPS on our website or you can visit www.depositprotection.com). The deposit money will be held with them for the duration of your tenancy.