## **Student Guide to Renting**

- 1. Complete the Student Tenancy Application Form which can be found under the Useful Document tab on the website or can be requested via email.
- 2. A security deposit of £400 (£1000 for international students) and an admin fee of £12 will need to be paid into the account details below:

Bank: Halifax

**Account Name: Thompsons Lettings** 

Sort Code: 11-18-11

Account Number: 16571689 Reference: Name + Property

- 3. Once the application form has been completed, please send it via email to <a href="mailto:lorraine@thompsonslettings.co.uk">lorraine@thompsonslettings.co.uk</a>. You will need to include a copy of your passport with the application form.
- 4. As soon as the above has been received, Thompsons Lettings will contact you with the next steps. This will include contacting your guarantor for further documents.